



# Sreechem Resins Limited

AN ISO 9001 : 2008 CERTIFIED COMPANY

KOLKATA OFFICE : 23A, NETAJI SUBHAS ROAD , 11 TH FLOOR , ROOM #- 11, KOLKATA - 700001, INDIA

PHONE : 91-33-2231 3149 / 4432 FAX : 91-33-2231 3164 , E.MAIL : sreechem@cal2.vsnl.net.in / sreechem.kol@gmail.com  
CIN-L24222OR1988PLC002739

30<sup>th</sup> August, 2017

To,  
DM-Corporate Services  
BSE Limited  
Phiroze Jeejeebhoy Towers,  
Dalal Street, Fort  
Mumbai – 400 001

Ref: Scrip Code 514248 (BSE)

Dear Sir,

**Sub: Notice of the Annual General Meeting**

Notice is hereby given that the 29<sup>th</sup> Annual General Meeting of the Company is scheduled to be held on Monday, 25<sup>th</sup> day of September, 2017 at 10.00 A.M at the Registered Office of the Company situated at Jhagarpur, Post Box No.13, Post – Rajgangpur – 770017, Odisha. Please find enclosed the notice of the Annual General Meeting as Annexure I.

Kindly take the same on your record & oblige.

**For SREECHEM RESINS LIMITED**

**S.N KABRA**  
**(DIN: 00556947)**  
**MANAGING DIRECTOR**

**REGD. OFFICE & WORKS - I : JHAGARPUR, P.BOX # 13, POST - RAJGANGPUR-770017, ODISHA**

PHONE : (06624) 211943, E.MAIL: sreechem.rajgangpur@rediffmail.com

**WORKS - II : DURRAMUDA, RAIGARH-496004, CHHATTISGARH, E.MAIL : srl.rgh@gmail.com**

VISIT US AT [www.sreechem.in](http://www.sreechem.in)

# SREECHEM RESINS LTD.

CIN: L24222OR1988PLC002739

Regd. Office: Jhagarpur Post Box No.13, Post – Rajgangpur – 770 017, Odisha || Ph. No. : (06624) 211943 /211944/211945

Corporate Office: 23A, NetajiSubhas Road, 11th Floor Room No. – 11 Kolkata – 700 001 ||

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## NOTICE

NOTICE IS HEREBY GIVEN THAT THE 29<sup>TH</sup> ANNUAL GENERAL MEETING OF THE MEMBERS OF SREECHEM RESINS LIMITED WILL BE HELD ON MONDAY THE 25<sup>TH</sup> DAY OF SEPTEMBER, 2017 AT 10.00 A.M AT THE REGISTERED OFFICE OF THE COMPANY SITUATED AT JHAGARPUR POST BOX NO.13, POST – RAJGANGPUR – 770 017, ODISHA TO TRANSACT THE FOLLOWING BUSINESSES:

### ORDINARY BUSINESS:

#### Item 1: ADOPTION OF FINANCIAL STATEMENTS:

To receive, consider and adopt the Audited Financial Statements of the Company for the financial year ended 31<sup>st</sup> March, 2017 and the Reports of Board of Directors and Auditors thereon.

#### Item 2: RE-APPOINTMENT OF MS. RAJEE SHARMA, RETIREMENT BY ROTATION:

To appoint a Director in place of Ms. Rajee Sharma, (DIN: 01771103), who retires by rotation at this Annual General Meeting and being eligible has offered herself for re-appointment

#### Item 3: APPOINTMENT OF AUDITORS:

To consider and if thought fit, to pass with or without modification(s), the following resolution as a **Special Resolution**:

“RESOLVED THAT pursuant to the provisions of section 139, 140, 141 and 142 and other applicable provisions, if any, of the Companies Act, 2013 read with Companies (Audit and Auditors) Rules 2014 as may be applicable, and pursuant to the resolution passed by the members at the Annual General Meeting held on 30<sup>th</sup> August, 2015, where in M/s. R.C. Jhaver & Co., Chartered Accountants (Firm Registration No. 310068E) was appointed as the auditors of the Company to hold office till the conclusion of the AGM to be held in the calendar year 2020 and subsequently the company received a written unwillingness letter from M/s. R.C. Jhaver & Co., Chartered Accountants (Firm Registration No. 310068E), stating their unwillingness to continue as the Statutory Auditors of the company from the conclusion of this Annual General Meeting, and on the recommendation of the Audit Committee, M/s. Puja Somani & Co., (Firm Registration No. 328778E) Chartered Accountants, be and is hereby appointed as Auditors of the Company to hold office from the conclusion of this Annual General Meeting till the conclusion of the Annual General Meeting of the Company to be held in the year 2022 (subject to ratification of their appointment at every AGM), and that the Board of Directors be and is hereby authorized to fix the remuneration plus service tax, out-of-pocket, travelling, etc. payable to them, as may be mutually agreed between the Board of Directors of the Company and the Auditors.”

By order of the Board of Directors  
For SREECHEM RESINS LIMITED



*S NKabra*  
SATYA NARAYAN KABRA  
(DIN:00556947)  
MANAGING DIRECTOR

Date :14.08.2017

Place : Kolkata

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## IMPORTANT NOTES:

1. The Explanatory Statement pursuant to Section 102 of the Companies Act, 2013, which sets out details relating to Special Business at the meeting, is annexed hereto.
2. **A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY/PROXIES TO ATTEND AND VOTE INSTEAD OF HIMSELF/HERSELF. SUCH A PROXY/ PROXIES NEED NOT BE A MEMBER OF THE COMPANY.** A person can act as proxy on behalf of members not exceeding fifty (50) and holding in the aggregate not more than ten percent of the total share capital of the Company.

Corporate members intending to send their authorized representatives to attend the meeting are requested to send a certified copy of the Board resolution to the Company, authorizing their representative to attend and vote on their behalf at the meeting.

The instrument of Proxy in order to be effective, should be deposited at the Registered Office of the Company, duly completed and signed, not less than 48 hours before the commencement of the meeting. A Proxy form is sent herewith. Proxies submitted on behalf of the companies, societies etc., must be supported by an appropriate resolution/authority, as applicable.

During the period beginning 24 hours before the time fixed for the commencement of the meeting and ending with the conclusion of the meeting, a member would be entitled to inspect the proxies lodged at any time during the business hours of the Company, provided that not less than three days of notice in writing is given to the Company.

3. **Members / proxies** should bring the duly filled Attendance slip enclosed herewith to attend the meeting. Shareholders are requested to tender their attendance slips at the registration counters at the venue of the AGM and seek registration before entering the meeting hall. The shareholder needs to furnish the printed 'attendance slip' along with a valid identity proof such as the PAN card, passport, AADHAR card or driving license, to enter the AGM hall.
4. The Register of Members and the Share Transfer books of the Company will remain closed from Monday, 18<sup>th</sup> September, 2017 to Monday, 25<sup>th</sup> September, 2017 (both days inclusive), for the purpose of Annual General Meeting.
5. The Register of Directors and Key Managerial Personnel and their shareholding, maintained under Section 170 of the Companies Act, 2013, will be available for inspection by the members at the AGM.
6. The Register of Contracts or Arrangements in which the directors are interested, maintained under Section 189 of the Companies Act, 2013, will be available for inspection by the members at the AGM.
7. Members holding shares in electronic form are hereby informed that bank particulars against their respective depository account will be used by the company for payment of dividend (declared if any). The company or its Registrars cannot act on any request received directly from the members holding share in electronic form for any change of bank particulars or bank mandates. Such changes are to be advised only to the Depository Participant of the Members. Members holding shares in physical form and desirous of either registering bank



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particulars or changing bank particulars already registered against their respective folios for payment of dividend are requested to write to the company.

8. To prevent fraudulent transactions, members are advised to exercise due diligence and notify the Company of any change in address or demise of any member as soon as possible. Members are also advised not to leave their demat account(s) dormant for long. Periodic statement of holdings should be obtained from the concerned Depository Participant and holdings should be verified.
9. The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in securities market. Members holding shares in electronic form are, therefore, requested to submit the PAN to their Depository Participants with whom they are maintaining their demat accounts.
10. Copies of the 29<sup>th</sup> Annual Report is being sent to all the members via the permitted mode.
11. Members may also note that 29<sup>th</sup> Annual Report will also be available on the Company's website [www.sreechem.in](http://www.sreechem.in) for their download. The physical copies of the aforesaid documents will also be available at the Company's Registered Office at Chennai for inspection during normal business hours on working days. Even after registering for e-communication, members are entitled to receive such communication in physical form, upon making a request for the same, by post free of cost. For any communication, the shareholders may also send requests to the Company's investor email id: sreechem@cal2.vsnl.net.in.
12. All documents referred to in the accompanying Notice and the explanatory Statement shall be open for inspection at the Registered Office of the company during normal business hours (10.00 am to 6.00 pm) on all working days except Saturdays, up to and including the date of the general meeting of the company.
13. No dividend has been proposed by the Board of Directors for the year ended 31st March, 2017.
14. Additional Information, pursuant to Regulation 36(3) of SEBI (Listing Obligations and Disclosure Requirements), Regulations, 2015, in respect to the Director seeking re-appointment (Retirement by rotation) at the Annual General Meeting is as follow;

### Ms. Rajee Sharma:

Ms. Rajee Sharma (DIN: 01771103), aged 54 years, is a graduate by qualification. Ms. Rajee Sharma being the only Women Director in the board of the company brings to the table her knowledge in handling human resources and also advises the board on handling business negotiations.

No director, key managerial personnel or their relatives, are connected to except her spouse Mr. Binod Sharma, Joint Managing Director of the Company.

Ms. Rajee Sharma (DIN: 01771103), do not hold directorship in any other listed entity than that of M/s Sreechem Resins Limited.



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She is the Member of “Stakeholder’s Relationship Committee” of the Board of Directors of M/s Sreechem Resins Limited.

Ms. Rajee Sharma (DIN: 01771103), is holding 32,700 Equity Shares in M/s Sreechem Resins Limited.

### 15. Voting through electronic means:

In compliance with provision of section 108 of the companies Act, 2013 and Rule 20 of the companies (Management and Administration) Rules, 2014, and Regulation 44 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to provide e-voting facility to its shareholders to enable them to cast their vote electronically in the 29<sup>th</sup> Annual General Meeting (AGM). The business may be transacted through remote e-voting Services provided by National Securities Depository Limited (NSDL). Shareholders who have already voted prior to the meeting date would not be entitled to vote at the meeting venue.

### THE INSTRUCTIONS FOR MEMBERS FOR VOTING ELECTRONICALLY ARE AS UNDER:-

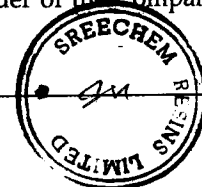
The process and manner for remote e-voting is as under:

#### (A) In case of members receiving e-mail from NSDL:

- i) Open e-mail and PDF file viz. “SREECHEM RESINS LIMITED e-voting.pdf” with your Client ID or Folio No. as password. The said PDF file contains your user id and password for remote e-voting. Please note that the password is an initial password.
- ii) Launch internet browser by typing the following URL:  
<https://www.evoting.nsdl.com/>
- iii) Click on shareholder – Login.
- iv) Put user id and password as initial password in step (i) above. Click Login.
- v) Password change menu appears. Change the password with new password of your choice with minimum 8 digits/ characters or combination thereof. Note new password. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- vi) Home page of remote e-voting opens. Click on remote e-voting cycles.
- vii) Select “EVSN” of Sreechem Resins Limited.
- viii) Now you are ready for remote e-voting as cast vote page opens.
- ix) Cast your vote by selecting appropriate option and click on “Submit” and also click “Confirm” when prompted.

#### (B) In case of members receiving physical copy of the notice of Annual General Meeting and attendance slip:

- i) Initial password is provided below the attendance slip.
- ii) If you are already registered with NSDL for remote e-voting then you can use your existing user id and password for casting your vote.
- iii) The remote e-voting period commences on September 22<sup>nd</sup>, 2017 (9:00 AM) and ends on September 24<sup>th</sup>, 2017 (5:00 PM). During this period shareholder of the Company,



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- holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of September 18, 2017, may cast their vote electronically. The remote e-voting module shall be disabled by NSDL for voting thereafter. Once the vote on a resolution is cast by the shareholder, the shareholder shall not be allowed to change it subsequently.
- iv) The voting rights of shareholders shall be as per the number of equity shares held by members as on the cut-off date (record date) of September 18, 2017.
16. Institutional Members / Bodies Corporate (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution / Authority letter etc. together with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote through e-mail at sreechem@cal2.vsnl.net.in with a copy marked to the scrutinizer at jpatnaikassociates@gmail.com on or before 24<sup>th</sup> September, 2017 upto 05:00 pm without which the vote shall not be treated as valid.
17. The shareholders shall have one vote per equity share held by them as on the cut-off date i.e, 18<sup>th</sup> September, 2017. The facility of e-voting would be provided once for every folio / client id, irrespective of the number of joint holders.
18. Any person, who acquires shares of the Company and becomes a shareholder of the Company after dispatch of the Notice of AGM and holds shares as of the cut-off date i.e 18<sup>th</sup> September, 2017 may obtain the login ID and password by sending a request at to the Company at sreechem@cal2.vsnl.net.in. However, if you are already registered with NSDL for remote e-voting, then you can use your existing user ID and password for casting your vote. If you forget your password, you can reset the password by using 'Forgot User Details / Password' option available on <https://www.evoting.nsdl.com/>.
19. A member may participate in the AGM even after exercising his right to vote through remote e-voting, but shall not be allowed to vote again at the AGM
20. The facility for voting through ballot will also be made available at the AGM, and members attending the AGM who have not already cast their vote by remote e-voting will be able to exercise their right at the AGM. Shareholders who have not cast their vote electronically, by remote e-voting may cast their vote at the AGM through ballot paper.
21. At the end of the discussion at the AGM, on the resolutions on which voting is to be held, the Chairman shall, with the assistance of the Scrutinizer, order voting through ballot paper for all those members who are present but have not cast their votes electronically using the remote e-voting facility.
22. **Scrutiny of the Voting Process:**
- The Board of directors has appointed **Mr. J. Patnaik of M/s J. Patnaik & Associates, Practising Company Secretary** as a scrutinizer to scrutinize the voting process (both electronic and physical) in a fair and transparent manner.
  - The Scrutinizer shall, immediately after the conclusion of voting at the AGM, count the votes cast at the AGM and thereafter unblock the votes cast through remote e-voting in the presence of at least two witnesses not in employment of the Company. The Scrutinizer shall submit a consolidated Scrutinizer's Report of the total votes cast in favour of or against, if any, not later than 48 hours from the conclusion of the AGM



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to the Chairman of the Annual General Meeting. The Chairman, or any other person authorized by the Chairman, shall declare the result of the voting forthwith.

- c. The result, along with the Scrutinizer's Report, will be placed on the Company's website, www.sreechem.in and on the website of NSDL immediately after the result is declared by the Chairman or any other person authorized by the Chairman, and the same shall be communicated to the BSE Ltd.

By order of the Board of Directors  
For SREECHEM RESINS LIMITED



*S NKabra*  
SATYA NARAYAN KABRA  
(DIN:00556947)  
MANAGING DIRECTOR

Date :14.08.2017

Place : Kolkata